



# **BELPER**

## **HOCKEY CLUB**

### **Checklist for Captains/Managers/Coaches of U18's**

1. Face mask policy – under no circumstances should an U18 player defend at a short corner without a face mask.
2. No U18 should play without a gumshield and shin pads. They should be asked to leave the pitch immediately and not return unless appropriately kitted.
3. Captains/Managers/Coaches should know exactly where the emergency contact details are, ideally kept on a phone with a protected password. If you keep a paper copy, please ensure it isn't left lying around and it is always kept safely and securely.
4. It is essential that a 1<sup>st</sup> aid kit is carried with every squad for matches and training, and it should be regularly audited.
5. We presume parents have agreed to U18's being transported in a car as they will have completed the Club Buzz consent form.
6. Ensure that photos are not taken or published of any child whose parents have expressed otherwise on the consent form. The full names of U18's are not to be published on any kind of social media.
7. Ideally communication should be through Clubbuzz but if not, parents of U18's need to be included on any email, What's app group and other messaging groups. If a parent does not wish to be included, then the U18 has to be removed from the group.
8. Captains/Managers/Coaches should refrain from direct messaging U18's unless a parent is also copied in.
9. Captains/Managers/Coaches to advise their opposition prior to the start of the game if there are any U18s playing and if any video recording is to take place, this is usually for GCSE or A Level student. Umpires to be alerted if there is any unauthorised recording taking place.
10. Inform Safeguarding Officers of any changes of captain, coach, or manager so that the appropriate Safeguarding checks can be completed.
11. Captains/Managers/Coaches should ensure that no U18's are left unattended at the pitch or after matches or training sessions.
12. Advise the appropriate SWO of any Safeguarding incidents that arise during a game or competitions.
13. Inform the relevant section committee of any new competitions or tournaments that U18's will be attending on behalf of the club
14. Full guidance can be found at [www.englishhockey.co.uk/safeguard](http://www.englishhockey.co.uk/safeguard)

Safeguarding Officer's to be contacted if any concerns of child's welfare and will be treated confidentially. Julie Carter – 07773 287939/Joe Connolly 07803 826330